



Hunt Institute for Botanical Documentation
5th Floor, Hunt Library
Carnegie Mellon University
4909 Frew Street
Pittsburgh, PA 15213-3890
Telephone: 412-268-2434
Email: huntinst@andrew.cmu.edu
Web site: www.huntbotanical.org

The Hunt Institute is committed to making its collections accessible for research. We are pleased to offer this digitized item.

Usage guidelines

We have provided this low-resolution, digitized version for research purposes. To inquire about publishing any images from this item, please contact the Institute.

Statement on harmful and offensive content

The Hunt Institute Archives contains hundreds of thousands of pages of historical content, writing and images, created by thousands of individuals connected to the botanical sciences. Due to the wide range of time and social context in which these materials were created, some of the collections contain material that reflect outdated, biased, offensive and possibly violent views, opinions and actions. The Hunt Institute for Botanical Documentation does not endorse the views expressed in these materials, which are inconsistent with our dedication to creating an inclusive, accessible and anti-discriminatory research environment. Archival records are historical documents, and the Hunt Institute keeps such records unaltered to maintain their integrity and to foster accountability for the actions and views of the collections' creators.

Many of the historical collections in the Hunt Institute Archives contain personal correspondence, notes, recollections and opinions, which may contain language, ideas or stereotypes that are offensive or harmful to others. These collections are maintained as records of the individuals involved and do not reflect the views or values of the Hunt Institute for Botanical Documentation or those of Carnegie Mellon University.

About the Institute

The Hunt Institute for Botanical Documentation, a research division of Carnegie Mellon University, specializes in the history of botany and all aspects of plant science and serves the international scientific community through research and documentation. To this end, the Institute acquires and maintains authoritative collections of books, plant images, manuscripts, portraits and data files, and provides publications and other modes of information service. The Institute meets the reference needs of botanists, biologists, historians, conservationists, librarians, bibliographers and the public at large, especially those concerned with any aspect of the North American flora.

Hunt Institute was dedicated in 1961 as the Rachel McMasters Miller Hunt Botanical Library, an international center for bibliographical research and service in the interests of botany and horticulture, as well as a center for the study of all aspects of the history of the plant sciences. By 1971 the Library's activities had so diversified that the name was changed to Hunt Institute for Botanical Documentation. Growth in collections and research projects led to the establishment of four programmatic departments: Archives, Art, Bibliography and the Library.

DEPARTMENT OF STATE
FOREIGN SERVICE INSTITUTE

A PROPOSED CHECK LIST FOR AMERICAN GRANTEES

Just a few reminders of some important things to do
in preparation for your assignment:

1. Be sure you have a valid passport. Act promptly in securing necessary visas and take early steps to meet your health needs (including immunization) for international travel and while in the host country. If you still lack visas, bring your passport to the Washington pre-departure orientation program.
2. Early preparations for packing and shipping your personal and academic needs--as well as travel--is an absolute must.
3. We earnestly recommend early and continued correspondence with the commission (or post) and current or former grantees regarding any aspect of your potential experience overseas.
4. The enclosed bibliography, prepared by the Institute's Center for Area and Country Studies, has been included in the hope you will find it useful. It is not intended to be exhaustive.
5. Read carefully U.S. Treasury Department document No. 5590, "American Scholars Abroad and U.S. Income Tax Including Fulbright Scholars."
6. Brush up on Americana. You will be questioned (sometimes critically) on every conceivable topic: the federal system of government, democracy, civil rights, minority groups, war on poverty, education, equality of opportunity, religion, courtship, marriage, family life, divorce, careers for women, juvenile delinquency, crime, etc.
7. Collect representative pictures, slides, and films (as they may be available) of Home Town, U.S.A., to take on your trip. Most nationals are extremely interested in seeing how Americans live.
8. You may wish to take duplicates of physical examination and vaccination records, as well as eye-glass perscriptions (or extra glasses) for each member of the family--as needed, of course.
9. If you wear hard-to-get sizes, need certain medicines, or have definite specific needs, plan ahead on how you will supply them. Remember you will be living off the local economy for the duration of your grant. On the other hand, do not overload on items which may be available there.

(OVER)

10. Plan to be in the host country 2-4 weeks on your own finances. This may not be your fortune (no pun intended), but you should be prepared.
11. If you anticipate any private business or sight-seeing in Washington, please be advised of the tight schedule of our program. We suggest you plan to come early, or stay over, at your convenience.
12. PLEASE NOTE: The orientation program will be held at the Foreign Service Institute, 1400 Key Boulevard, Arlington, Virginia. A shuttle bus operates between the State Department in Washington (beginning at 8:30 a.m., from the North Entrance on D Street, N.W.) and the Institute. See the Hotel List for both Washington and Arlington listings.
13. The Foreign Service Institute's School of Language Studies maintains a language laboratory where the learning tapes will be available for your use--including copying them on your own blank tapes--while you are here for the orientation program.

Please forgive such a general list. We know that some items are all too obvious while others just are not pertinent for certain grantees. It is intended to encourage thorough planning and preparation for your trip.

O/FSI - Revised 11/67

WALTER ADAMSON
HIGHER ED. OFFICER
AV. ESPAÑA A.I.D.

PERU - SEE CONSULATE

DEPARTMENT OF STATE
FOREIGN SERVICE INSTITUTE
ORIENTATION FOR AMERICAN GRANTEES

D. E. REYES AT
PIVOT
FROM CATHOLIC
CONSERVATIVE

PERSONAL APPOINTMENTS

Wednesday, March 15, 1972

EDUCACION EXCLUSIVA
is ALLTIME +

{ 20,000 \$/no. }

VS

"TIEMPO COMPLETO"

Dr. Burke, Dr. Deter, Dr. Lowy, Dr. Schenkman, Dr. Stevens, and Dr. Wilce
to see:

Dr. Jesse Perkinson, in room 1134, 1735 I Street, N.W. at 3:00 P.M.

Dr. Perkinson is the Director, Department of Scientific Affairs,
Organization of American States.

JOURNALS :

JOUR. DEV. AREAS.

INTERNAT. DEV. REV.

BOOKS

SCIENCE FOR DEV.

SRA. GRACIELA NEMAS 2PM - 14-III

EL CARNERO

SRA. JUANA DE LA CRUZ -
OCTAVIO PAZ

TRUJILLO

MACHISMO

Dr. TAUBESLOD

Reyes es ciego.

? "Middle East brought to the fore"

Future for C. arabicus in Chile -

How about
IPC in Peru?

HOTEL LIST

Washington, D.C.

The Hotels listed below are located in the vicinity of the Main State Department Building at 21st Street and Virginia Avenue, N.W., Washington, D.C. The rates listed are current and are subject to change.

NAME ADDRESSES AND
TELEPHONE

CLOSEST TO STATE

SINGLEDOUBLETWIN

Allen Lee Hotel
2224 F Street, N.W.
20006
202 - EX 3-2224

\$6.50 to \$8.50 (w/bath)

\$11.00 to \$12.50 (w/bath)

Claridge
820 Connecticut Ave., N.W.
20006
202 - ST 3-5240

\$12.00 to \$14.00

\$15.00 to \$18.00

Franklin Park
1332 Eye Street, N.W.
20001
202 - DI 7-3125

\$8.93 (inc. tax)

\$10.50 (inc. tax)

National
1808 Eye Street, N.W.
20006
202 - NA 8-5566

\$9.45

\$14.70

Park Central
705 - 18th Street, N.W.
20006
202 - EX 3-4700

\$14.00, \$15.00 & \$16.00

\$19.00 to \$26.00

<u>NAME ADDRESS AND TELEPHONE</u>	<u>SINGLE</u>	<u>DOUBLE</u>	<u>TWIN</u>
Presidential 900 - 19th Street, N.W. 20006 202 - FE 8-9020	\$10.50 (inc. tax)	\$12.60 (inc. tax)	\$14.70 (inc. tax)
Roger Smith 18th & Pennsylvania Ave., N.W. 20006 202 - 298-7200	\$15.00 to \$22.00	\$20.00 to \$26.00	
Sutton House 1016 - 17th Street, N.W. 20036 202 - DI 7-3510	\$14.00	\$18.00	
Windsor Park 2300 Connecticut Avenue, N.W., 20008 202 - HU 3-7700	\$14.60	\$18.60	

Page 21, Col. 17

Overthrow Of Ecuador Gov't Reported

QUITO, Ecuador (AP) — President Jose Maria Velasco Ibarra was overthrown in a military coup Tuesday night, unofficial sources reported.

They said the coup was led by Gen. Guillermo Rodriguez Lara, the army commander, with the aid of other military leaders.

It would be the fourth time Velasco Ibarra, 79, has been overthrown. He has been elected president five times.

Velasco Ibarra was elected last in 1968 and assumed dictatorial powers in 1970.

An ousted general led a military uprising against him a year ago, demanding that Velasco Ibarra fire Jorge Acosta Velasco as defense minister. Acosta Velasco, the president's nephew, was dismissed a week later in response to the pressure.

During Velasco Ibarra's administration, Ecuador and the United States have been involved in a "tuna war" in which Ecuador has seized dozens of U.S. tuna fishing boats for operating within its controversial 200-mile sea limit.

HOTEL LIST
Arlington, Virginia

The Hotels and Motels listed below are located in the vicinity of the Foreign Service Institute at 1400 Key Boulevard, Arlington, Virginia. The rates listed are current and are subject to change.

NAME ADDRESS AND
TELEPHONE

SINGLE

DOUBLE

TWIN

Arva Motor Hotel
2201 Arlington Blvd. 22213
703 - JA 5-0300

\$11.66*

\$15.90*

\$16.96*

Holiday Inn, Key Bridge
(across Street from FSI)
1850 North Fort Myer Drive
at Key Bridge 22209
703-522-0400

\$19.00 (1 bed, 1 person)
\$22.00 (2 beds, 1 person)

\$27.00 (2 beds, 2 people)

Iwo Jima Motor Hotel **
1501 Arlington Blvd. 22209
703 - 524-5000

^{12c}
\$13.00

\$15.00 (1 bed, 2 people)

\$18.00 (2 beds, 2 people)

Marriott Key Bridge Motor
Hotel**
U.S. 29 & 211
Washington, D.C. 20007
(Mailing Address)
End of Key Bridge at Rosslyn
Circle (location)
703 - JA 4-6400

\$22.00 to \$26.00

\$28.00 to \$34.00

\$28.00 to \$34.00

* Rates will be increased by \$1.00 the first of April.

** Within walking distance of FSI--maximum of six blocks.

Hotels, Virginia cont.

- 2 -

NAME ADDRESS AND
TELEPHONE

SINGLE

DOUBLE

TWIN

Park Arlington
North Court House Road
and Fairfax Drive 22201
703 - JA 4-4000

\$16.50*

\$15.50**

\$21.50 (1 bed, 2 people)*

\$17.50 (1 bed, 2 people)**

\$24.50 (2 beds, 2 people)*

\$20.00 (2 beds, 2 people)**

* Rates in effect April 1 through September 30.

** Rates in effect October 1 through March 31.

M/FSI:2/2/72

WASHINGTON PREDEPARTURE ORIENTATION PROGRAM

AMERICAN REPUBLICS AREA

Regional predeparture orientation programs for American grantees to the Ohter American Republics are scheduled for the following dates:

March 13-16, 1972
May 30-June 2, 1972
June 26-29, 1972

This schedule will permit the majority of grantees to receive orientation well in advance of departure dates, thus allowing them to return to their homes for further predeparture preparations.

All orientation sessions take place at the Foreign Service Institute, 1400 Key Boulevard, Arlington, Virginia. An orientation kit is sent to each grantee directly from the Institute, which administers the predeparture orientation program.

The dollar grant for orientation expenses is paid during the grantee's visit to Washington. Grantees should bring their passports and those of accompanying dependents with them and have them visaed while in Washington.

Travel to Washington to attend the orientation program will be furnished by the Department of the Binational Educational Commission in the host country. Grantees to Commission countries should inform the Commission when they plan to come to Washington well in advance so that the travel can be authorized. Grantees to Brazil and to non-Commission countries should advise the Department of their travel plans. Communications to the Department should be addressed to Mrs. Mary J. Dennis, (CU/ARA), Department of State, Washington, D.C. 20520. Rm. 5804, NS

Please confirm your attendance by detaching and returning the bottom half of this sheet to the address given above.

I plan to attend the orientation program of March 13-16

My alternative choice is May 30-June 2

Bernard Lowy
Signature of Grantee
(Bernard Lowy)

ORIENTATION FOR AMERICAN GRANTEEES

General Instructions

1. Be sure you are registered at the beginning of the orientation program.
2. Each grantee should have a copy of the class schedule, a roster, and his personal appointment sheet; kindly seek to make all appointments on time. If you find it impossible to keep a particular appointment please contact the Program Assistant, Room 402, this building, ext. 75599.
3. Any questions you may have regarding reimbursement for your Washington trip, anything about visas, luggage, etc., should be directed to your Cultural Affairs Program Officer who will take part in this program. The name and telephone extension of this officer will be found on the list of contacts posted on the bulletin board.
4. You will find public telephones located on the first floor (rm. 101-A), third, and sixth floors. There are also interoffice/interdepartmental phones on the first floor (rm. 101-A), third, fourth, seventh, eighth and tenth floors for your convenience in calling offices in the State Department, and other Government Agencies. These interoffice phones can also be used to reach numbers in the city by dialing 9 before dialing your number.
5. For most of your city transportation we suggest the use of taxicabs. Good service is provided by Yellow Cab. Phone: JA-7-2222.
6. If you are staying in Washington, D.C., shuttle buses are available at 8:00, 8:30 and 8:45 a.m. from the North Entrance (D Street) of the Main State Department Building, enroute to the Foreign Service Institute. These buses, leaving at fifteen minute intervals, operate until approximately 5:55 p.m. Buses operate on a similar schedule going back to the main State Department building; please see full schedule on the bulletin board.
7. Grantees have access to the FSI Language Laboratory and library of language learning tapes on the sixth floor. The tape library and main laboratory are open from 7:30 a.m. to 5:30 a.m., Monday through Friday. A Laboratory Annex is open 24 hours a day, 7 days a week. It is necessary to check out material from the library before 5:30 p.m. for use in the Laboratory Annex. Tapes and printed texts are available in 100 languages and dialects. Rm. 600 ⁶⁰⁰
8. The regular FSI library, located on the third floor, is also available to grantees. Rm. 300
9. Coffee breaks are provided for in the class schedule. Snack bars are found on the 5th and 8th floors. In addition, there is a restaurant located on "A" level, as well as a food service in the Drug Fair on "C" level. (In using the shuttle buses to and from the State Department Building, you may find it convenient to eat at the cafeteria in Main State.)



Department Notice

September 24, 1971

TO ALL EMPLOYEES
STATE, AID, ACDA

Change In Shuttle Bus Schedule

Effective Friday, October 1, 1971, the shuttle bus system will be changed to include the new location of the Passport Office at 1425 K Street N.W. The new schedule includes two loops. The northern loop will operate between Main State and SA-12 (Universal Building) on a 30-minute schedule. The southern loop will operate between Main State and Rosslyn on a 15-minute schedule. SEE REVERSE SIDE FOR COMPLETE SCHEDULE.

Any inquiry regarding the shuttle buses should be directed to the Motor Pool, Extension 21012.

BUS STOP LOCATIONS:

BUILDINGS:

ADDRESS:

BUS STOP LOCATION

SA-2	515 22nd St. N.W.	N.E. Corner, 22nd & E Streets
SA-3	1400 Key Blvd.	Oak Street Entrance
SA-5	1901 Pa. Avenue N.W.	Pa. Ave. Entrance
SA-6	1700 N. Lynn Street	Lynn St. Entrance(enroute to Rosslyn)
SA-6	1700 N. Lynn Street	17th St. Entrance(leaving Rosslyn)
SA-10	1717 H. Street N.W.	H Street Entrance
SA-12(Universal Bldg.)	1975 Florida Ave. N.W.	Florida Avenue Entrance
SA-14	1735 N. Lynn Street	Lynn Street Entrance
SA-15	1800 N. Kent Street	Kent Street Entrance
SA-16	1601 N. Kent Street	Kent Street Entrance
SA-17	1425 K Street N.W.	N.W. Cor. Vermont & K(enroute to NS)
SA-17	1425 K Street N.W.	N.E. Cor. Vermont & K(enroute to SA-12)
SA-18	1601 N. Kent Street	Kent Street Entrance
C.S.C.	1900 E Street N.W.	E Street Entrance
Main State	2201 C Street N.W.	D Street Side - North Entrance

BUS IDENTIFICATION:

All shuttle buses will display the sign 'CHARTER' in the top window. The sign in the lower right corner of the windshield will determine the direction and destination of each bus as follows: MAIN STATE, ROSSLYN, UNIVERSAL BUILDING.

REGULAR SHUTTLE BUS SERVICE BETWEEN MAIN STATE AND ROSSLYN

MAIN STATE TO ROSSLYN
From 9:15 A.M. To 5:15 P.M.

BUILDINGS:	MINUTES PAST EACH HOUR:			
Main State	:00	:15	:30	:45
SA-6	:06	:21	:36	:51
SA-14	:07	:22	:37	:52
SA-15	:08	:23	:38	:53
SA-18	:09	:24	:39	:54
SA-3(Arrive)	:11	:26	:41	:56

ROSSLYN TO MAIN STATE
From 9:02 A.M. To 5:17 P.M.

BUILDINGS:	MINUTES PAST EACH HOUR:			
SA-3	:02	:17	:32	:47
SA-6	:04	:19	:34	:49
SA-15	:07	:22	:37	:52
SA-18	:08	:23	:38	:53
SA-14	:10	:25	:40	:55
Main State	:15	:30	:45	:00

REGULAR SHUTTLE BUS SERVICE BETWEEN MAIN STATE AND SA-12 (UNIVERSAL BUILDING)

MAIN STATE TO SA-12 (UNIVERSAL BLDG.)
From 9:04 A.M. to 5:04 P.M.

BUILDINGS:	MINUTES PAST EACH HOUR:	
Main State	:04	:34
C.S.C.	:05	:35
18th & H	:08	:38
SA-5	:09	:39
SA-17	:17	:47
SA-12(Arrive)	:26	:56

SA-12 (UNIVERSAL BLDG) TO MAIN STATE
From 9:26 A.M. to 4:56 P.M.

BUILDINGS:	MINUTES PAST EACH HOUR:	
SA-12	:26	:56
SA-17	:36	:06
SA-10	:40	:10
SA-5	:41	:11
SA-2	:46	:16
Main State	:47	:17 (Arrive)

MORNING RUSH HOUR SERVICE

FROM ROSSLYN TO MAIN STATE AND SA-12:

BUILDINGS:	DEPARTURE TIME:			
SA-3	7:30	8:00	8:15	8:45
SA-15	7:31	8:01	8:16	8:46
SA-18	7:32	8:02	8:17	8:47
SA-14	7:34	8:04	8:19	8:49
MAIN STATE	7:40	8:15	8:30	9:00 (Arrive)
MAIN STATE	7:40	8:15		(Depart)
C.S.C.	7:41	8:16		
18th & H	7:44	8:19		
SA-5	7:45	8:20		
SA-17	7:55	8:30		
SA-12	8:05	8:45		

EVENING RUSH HOUR SERVICE

FROM ROSSLYN TO MAIN STATE AND SA-12:

BUILDINGS:	DEPARTURE TIME:			
SA-3	5:40	5:55		
SA-6	5:43	5:57		
SA-15	5:44	6:00		
SA-18	5:45	6:01	5:42	
SA-14	5:46	6:03	5:43	5:44
MAIN STATE	5:50	6:08	5:50	5:50 (Arrive)
MAIN STATE			5:40	5:50 (Depart)
C.S.C.			5:41	5:51
18th & H			5:44	5:54
SA-5			5:45	5:55
SA-17			5:55	6:05
SA-12			6:11	6:15

FROM SA-12 TO MAIN STATE AND ROSSLYN:

SA-12	8:05	8:45		
SA-17	8:17	8:57		
SA-10	8:23	9:03		
SA-5	8:24	9:04		
MAIN STATE	8:30	9:10		(Arrive)
MAIN STATE	8:30	7:20	8:00	8:45 (Depart)
SA-6	8:36	-	8:06	8:51
SA-14	8:37	-	8:07	8:52
SA-15	8:38	-	8:08	8:53
SA-18	8:39	-	8:09	8:54
SA-3	8:45	7:30	8:15	9:00

FROM SA-12 TO MAIN STATE AND ROSSLYN:

SA-12	5:40		
SA-17	5:50		
SA-10	5:54		
SA-5	5:55		
MAIN STATE	6:00		
MAIN STATE	6:00	5:40	5:50
SA-6	6:06	5:46	5:56
SA-14	6:07	5:47	5:57
SA-15	6:08	5:48	5:58
SA-18	6:09	5:49	5:59
SA-3	6:15	5:51	6:00

DEPARTMENT OF STATE
FOREIGN SERVICE INSTITUTE
ORIENTATION FOR AMERICAN GRANTEES

DESK OFFICER APPOINTMENTS

Monday, March 13, 1972

ARGENTINA	3:30 P.M.	<u>Dr. Segal and Dr. Wright</u> to see: Mr. John D. Whiting Room 4911 Department of State	Ext. 20815
CHILE	3:30 P.M.	<u>Dr. Schenkman, and Dr. Wilce</u> to see: Mr. Lewis Girdler Room 5908 Department of State	Ext. 22575
COLOMBIA	3:30 P.M.	<u>Dr. Burke, Dr. Bushnell, and</u> <u>Dr. Trueblood</u> to see: Mr. T. Elkin Taylor Room 4256A Department of State	Ext. 22680
PERU	3:30 P.M.	<u>Dr. Deter, Dr. Lowy, Dr. Pearson</u> <u>and Dr. Stevens</u> to see: Mr. Bruce M. Lancaster Room 5258 Department of State	Ext. 22718

PLEASE NOTE: Should you find it inconvenient to keep any of the above listed appointments, please let us know by calling Juanita Pagan, extension 75599.

DEPARTMENT OF STATE
FOREIGN SERVICE INSTITUTE
ORIENTATION FOR AMERICAN GRANTEES

EMBASSY APPOINTMENTS

Tuesday, March 14, 1972

ARGENTINA	4:30 P.M.	<u>Dr. Segal and Dr. Wright</u> to see: Mr. Raul Alfredo Estrada-Oyuela Third Secretary (Press and Cultural Affairs) Embassy of the Argentine Republic 1600 New Hampshire Avenue, N.W. DE 2-7100
CHILE	4:30 P.M.	<u>Dr. Schenkman and Dr. Wilce</u> to see: Mr. Andres Rojas-Wainer Press Attache Embassy of Chile 1736 Massachusetts Avenue, N.W. 785-1746
COLOMBIA	4:30 P.M.	<u>Dr. Burke, Dr. Bushnell, and Dr. Trueblood</u> to see: Mr. Arturo de las Casas First Secretary Embassy of Colombia 2118 Leroy Place, N.W. DU 7-5828
PERU	4:30 P.M.	<u>Dr. Deter, Dr. Lowy, Dr. Pearson and Dr. Stevens</u> to see: Mr. Alfonso Espinosa Minister Counselor (Cultural) Embassy of Peru 1320 - 16th Street, N.W. DU 7-5150

NOTE: Visa information may be obtained by calling the embassy numbers which are listed on the right. In some cases visas may be obtained in a single visit, in other cases the embassy may require you to leave your passport overnight. It is best to check with the embassy shortly after the orientation begins.

Arlington, Virginia ROSSLYN AREA

Guide to Major Buildings

1. Marriott Motel
2. Ramada Inn
3. Holiday Inn Motel
4. Rosslyn Building
5. Xerox Building
6. RCA Building
7. Pomponio Building
8. Donata Building
9. Lynn Building
10. 1515 Wilson Boulevard
11. 1501 Wilson Boulevard
12. 1401 Wilson Boulevard
13. 1400 Key Boulevard
14. Arlington Temple
15. Ames Building
16. Pepco
17. 1815 N. Fort Myer Drive
18. 1801 N. Moore Street
19. Wheeler-Lynn Building
20. Orleans House
21. Magazine Building
22. Pomponio Plaza
23. Pomponio Plaza East
24. Normandy House
25. Rosslyn E
26. Rosslyn D
27. Rosslyn C
28. London House
29. A & M Building
30. Architect Building
31. Commonwealth Building
32. Key Building
33. 1701 N. Fort Myer Drive
34. Arlington Towers Complex

Arrow () indicates direction of traffic on one-way streets, ramps, and divided highways.

