



Hunt Institute for Botanical Documentation
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About the Institute

The Hunt Institute for Botanical Documentation, a research division of Carnegie Mellon University, specializes in the history of botany and all aspects of plant science and serves the international scientific community through research and documentation. To this end, the Institute acquires and maintains authoritative collections of books, plant images, manuscripts, portraits and data files, and provides publications and other modes of information service. The Institute meets the reference needs of botanists, biologists, historians, conservationists, librarians, bibliographers and the public at large, especially those concerned with any aspect of the North American flora.

Hunt Institute was dedicated in 1961 as the Rachel McMasters Miller Hunt Botanical Library, an international center for bibliographical research and service in the interests of botany and horticulture, as well as a center for the study of all aspects of the history of the plant sciences. By 1971 the Library's activities had so diversified that the name was changed to Hunt Institute for Botanical Documentation. Growth in collections and research projects led to the establishment of four programmatic departments: Archives, Art, Bibliography and the Library.

NATIONAL SCIENCE FOUNDATION
WASHINGTON 25, D.C.

Office of Science Information Service

August 30, 1961

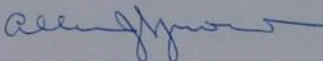
Mrs. Ida Langman
Botanical Laboratory
38th and Woodland Avenue
University of Pennsylvania
Philadelphia 4, Pennsylvania

Dear Mrs. Langman:

Thank you for your letter and its report of your trip to
Mexico.

Just let me know when you expect to be in Washington again,
and I shall arrange an appointment for you.

Sincerely yours,



Allen J. Sprow
Assistant Program Director
Support of Scientific Publications

Rosubclites

a. P. S. (5)

Penn. Marine Laboratory (1)

Academy of Natural Sciences (2)

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U. S. I. A. (4)

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NATIONAL SCIENCE FOUNDATION
WASHINGTON 25, D.C.

Office of Science Information Service

May 14, 1962

Mrs. Ida K. Langman
Botanical Laboratory
38th and Woodland Avenue
University of Pennsylvania
Philadelphia 4, Pennsylvania

Re: Proposal N-1228

Dear Mrs. Langman:

Mrs. Billingsley has reported on her recent telephone conversation with you concerning questions which have been raised in review of your proposal requesting support for the "Publication of A Selected Guide to the Literature on the Flowering Plants of Mexico." We are anxious to complete processing of this proposal so that a recommendation can be made on it enabling the Director to make his decision as soon after July 1 as practicable.

May we hear from you in connection with the following questions:

1. What bids have been obtained from U. S. printers in addition to Wickersham? What do you know about Maurice Jacob's Philadelphia firm which I saw written up in Graphic Arts Review? Have any commercial publishers been given an opportunity to consider it? Have you approached any University Presses such as those at the University of Pennsylvania, Columbia University, University of Florida, University of Michigan, or the University of California?
2. Have you cleared your extrapolations of costs on Wickersham's August 24, 1961 letter (see enclosed fax) with the company? You will note

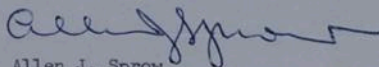
May 14, 1962

Wickersham is talking about specs for "Botanical (sic) Index!" The last item lists "Author's corrections at \$6.40 per hour," but there is no provision made for this item in your budget estimate. Why?

3. As you know, Foundation policy requires that the proposed selling price of a publication must be comparable with that of similar publications issued without subsidy. The Wickersham estimate includes paper and buckram covers; the proposal mentions only one selling price, \$20.00 - \$25.00. Is this simply an oversight on your part?
4. It has been suggested by one of our reviewers that it might be possible to omit the references to U. S. plants that went into Mexico in some areas without reducing the usefulness of the bibliography. Have you considered the feasibility of this for tightening the manuscript?
5. In its grants for support of single publications, the Foundation ordinarily includes a provision requiring all proceeds from sales during the first three years after publication, over and above the amount contributed by the grantee, and up to the amount of the grant, be returned to the Foundation. May we assume that this arrangement will be agreeable both to you, Dr. Fogg, and the University?

We look forward to hearing from you at your earliest convenience.

Sincerely yours,



Allen J. Sprow
Assistant Program Director
Support of Scientific Publications

Enclosure

Copy to:

Dr. John M. Fogg Jr.
Director of Morris Arboretum
University of Pennsylvania
Philadelphia 4, Pennsylvania

Mr. James L. Malone
Contracts Administrator
Project Research and Grants
University of Pennsylvania
Philadelphia 4, Pennsylvania

Dear Mr. Sprow:

Following Mrs. Billingsley's suggestion I am sending you herewith the information you requested in your letter of May 14. I am sorry to have delayed so long, but I thought you would prefer to receive all the data at once and I have been waiting for additional estimates which you had indicated you would like to have.

Since I now have ^{all the} ~~two~~ of these estimates (out of 5 I expect to have) I am sending them along also. When (or shall I say if?) the others arrive I shall dispatch them to you promptly. ~~Now for your other questions.~~

Author corrections: I have tried to get estimates from various sources as to the amount that ought to be allocated for "author corrections". They ranged all the way from 10% of the total printing costs, which would be an impossible \$3000 ~~±~~ to a statement from the Wickersham representative himself who wrote, "If you have your manuscript in very good shape there should be very little expense for author's alterations". In my attempt to keep the costs as low as possible, and because I had hoped to turn in the manuscript "in very good shape", perhaps I was unrealistic enough to hope that with the help of my editor any errors that would turn up ~~w~~ would be the printer's fault and not mine. But I suppose we had better expect some corrections for which I will have to pay: in which case, perhaps \$500 would be a reasonable figure. This, at the lower Wickersham price would be close to the 100 hours of corrections and I hope would be sufficient.

On the matter of excluding U. S. references, I can only say that these consist of a comparatively small number of items, out of the total. In addition, the flora of northern Mexico is very similar to that of adjoining areas of the United States, while there are no works, limited to that area in Mexico, which cover the region adequately. Similarly, works on Central America, South America and the Antilles have had to be included, where they are relevant.

I have rediscussed the question of bound versus paper copies with Dr. Fogg and a number of other advisers. The feeling now seems to be that all the copies will be bound and we would like to have the selling price not exceed \$25.

On the final point, referring to the return of the proceeds to the National Science Foundation, we thought ~~it~~ that this point had been adequately covered

the right for the paper work done by the printer in the books

in two places in the application: page 5, point 3: "If the entire edition is sold (at the lower figure \$20) the National Science Foundation will be reimbursed ~~x~~ to the amount of \$40,000 minus only the cost of distribution". At the bottom of the same page is the statement "Distribution - to be deducted from receipts before returning balance to the National Science Foundation. However, I am enclosing a statement from Dr. Fogg in accordance with your request.

With best wishes.

How we all missed the "botanical" index, I'll never know ^{why} except that we were all so busy probably looking at the figures, we never looked at the title!

November 13, 1962

Mr. Allen J. Sprow
Office of Science Information Service
National Science Foundation
Washington 25, D.C.

Dear Mr. Sprow:

I enclose a copy of the letter from the Director of the University of Pennsylvania Press, with his proposed budget for the publication of the bibliography and a proposal of payment from sales to the National Science Foundation. Before signing the contract, we would like to have a statement from you as to whether the terms he outlines are acceptable to the National Science Foundation or not.

You will note that Mr. Yoseloff estimates that the Press will contribute \$3,500 to the costs of publication, which constitutes about 30% of the estimated total cost of \$23,000. His proposal is that repayment to the National Science Foundation be at the rate of 50% of the gross proceeds of sales during the first three years from publication. Mr. Yoseloff has forecast a maximum sale in the first three years of about 800 copies, which at a minimum price of \$20 per copy would bring in about \$16,000. Half of the gross proceeds would then be roughly equivalent to the estimated Press expenses, but would be considerably less than the contribution by the National Science Foundation to the publications costs. In our inexperience, we would like your advice as to whether this is a satisfactory arrangement to the Foundation. If not, what arrangements would you suggest?

A second minor question has occurred to us about Mr. Yoseloff's statement that the Press pay these proceeds to the National Science Foundation. We have wondered whether the proper arrangement would not be for the Press to pay these proceeds into the budget which has been set up within the University for my grant funds, and for reimbursement to be made by the University to the National Science Foundation. Is this a matter involving Foundation policy, or is it a matter which we work out ourselves?

We hope we can hear from you shortly on this matter. With best wishes to you and Mrs. Sprow,

Sincerely,

Ida K. Langman

Mr. Allen J. Sprov
Nov. 13, 1962
Page 2

P.S. I shall have to be in Washington some time after Thanksgiving.
Will you be out of Washington at any time during the last week of November
or the first weeks of December? I would like to plan my trip at a time
when I might have a chance for a brief chat.

IKL

Enclosure

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30,100

NATIONAL SCIENCE FOUNDATION
WASHINGTON 25, D.C.

Shelley 3
2140
at 635

Office of Science Information Service

November 23, 1962

In reply refer to:
GN-41

Mrs. Ida K. Langman
Botanical Laboratory
University of Pennsylvania
Philadelphia 4, Pennsylvania

Dear Mrs. Langman:

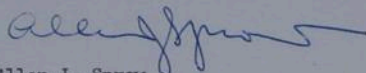
This follows our telephone conversation of this morning.

I suggest that you consult with the contracts administrator at the University in your negotiations with the University Press for publication of your bibliography.

If a determination is made that budget items need to be re-allocated, that the recovery clause be amended, or even that the grantee should be other than the University, please have a letter sent to us indicating what modifications need to be made in the grant to accomplish the expeditious publication of your bibliography so that it can be run through the necessary processing here.

I look forward to seeing you when you visit Washington next month.

Sincerely yours,



Allen J. Sprow
Assistant Program Director
Support of Scientific Publications

UNIVERSITY of PENNSYLVANIA

PHILADELPHIA 4

OFFICE OF PROJECT RESEARCH AND GRANTS

January 9, 1963

National Science Foundation
Washington 25, D. C.

Attention: Mr. Allen J. Sprow
Assistant Program Director
Support of Scientific Publications
Office of Science Information Service

Re: Grant NSF GN-41

Gentlemen:

As agreed during our telephone conversation of 7 January 1963, I am enclosing a draft copy of a proposed agreement with University of Pennsylvania Press covering the publication of Mrs. Langman's book which is being supported by this grant.

The purpose of the agreement is to specify how NSF funds are to be paid over to University Press and how NSF shall be reimbursed if net sales income for the first three years exceed University Press costs not met by NSF funds. It is the intent of the University to pay over to NSF all such funds received from University Press.

The line breakdown of costs and the amounts in each case are in accord with the budget proposed by University Press on 22 October 1962. A copy of this budget was forwarded to you by Mrs. Langman with her letter of 13 November 1962.

It is our opinion that this agreement carries out NSF policy for publication support. We understand that final NSF approval must be obtained from the proper administrative office, but on the strength of your feeling that the agreement

sounds reasonable over the phone, we shall proceed in our negotiations with University Press using this draft as a basis.

We would appreciate hearing from you by phone that the draft is acceptable or that certain modifications are needed.

Yours very truly,

James L. Malone
Contracts Administrator

JLM:htl

encl.

cc: w/encl. Mrs. Langman ✓
Dr. Fogg
Dr. Goddard, Attn: Mrs. Pattison
Mr. Yoseloff

NATIONAL SCIENCE FOUNDATION
WASHINGTON 25, D.C. 20550

Office of Science Information Service

February 6, 1964

In reply refer to:
GN-41

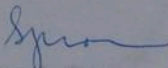
Mr. James L. Malone
Contracts Administrator
Office of Project Research and Grants
University of Pennsylvania
Philadelphia 4, Pennsylvania

Dear Mr. Malone:

It has come to our attention that the grant period of the above-referenced grant expired in September 1963.

The Grants booklet (NSF 63-27, a copy which is enclosed) provides that when circumstances make it necessary to request an extension of the grant period without additional funds, it is the policy of the Foundation normally to permit extensions in time, upon written request. If the extra time required will exceed six months, the Foundation should be informed and an appropriate extension requested.

Sincerely yours,



Allen J. Sprow
Acting Program Director
Support of Scientific Publications

Enclosure

Copy to:

Mrs. Ida K. Langman
Botanical Laboratory
University of Pennsylvania
Philadelphia 4, Pennsylvania

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2/4

UNIVERSITY of PENNSYLVANIA

PHILADELPHIA 4

The College

DIVISION OF BIOLOGY

October 2, 1964

Dear Mr. Sprow:

This will bring you up to date on what I have been doing and also ask your advice in connection with a small balance in my grant. I am still reading page proof but am near the end. Right now I am waiting for the batches covering R to Z, and the index. So I should be finished with my end of the work some time in October. At that time, I may come down to Washington for a day and, if you're there and free, I'll drop in to say "hello".

In the meantime, I wonder if you can give me any advice on the following situation. I will have a small balance, I think, in my grant funds which should, of course, be returned to the National Science Foundation. I have wanted to use part of that sum, under \$200 to buy copies of the bibliography for presentation to Mexican libraries which, know, have no budgets for purchase of \$25 books. A letter of inquiry to Dr. Sohns resulted in an answer saying such a request could not be approved.

I am still anxious to help these libraries get the bibliography and